



Standard KYS Questionnaire

To be completed by all counterparties that intend to Trade with Fossil Mines.

1. Corporate Details

In keeping with International Business Standards it is important you provide the following background information. This will ensure we have a clear understanding of the proposed business relationship.

Full Registered Company Name	<input type="text"/>	Any trading name(s):	<input type="text"/>
Incorporation Date	<input type="text"/>	Country of Incorporation	<input type="text"/>
Company Registration Number	<input type="text"/>		
Registered Street Address	<input type="text"/>		
Physical Address of Head Office	<input type="text"/>		
Town / City	<input type="text"/>		
Telephone Number	<input type="text"/>	Cellphone Number	<input type="text"/>
E-Mail Address	<input type="text"/>	Initial point of contact at counterparty:	<input type="text"/>
Website	<input type="text"/>		

2. Directors or Owners Details

	Name	House Address	ID Number
2.1	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.2	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.3	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.4	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.5	<input type="text"/>	<input type="text"/>	<input type="text"/>

3. Banking

Please provide the full banking details for this counterparty.

3.1	Principal Bankers	<input type="text"/>
3.2	Bank Branch Address Details	<input type="text"/>
3.3	Bank City & Country	<input type="text"/>
3.4	Bank Account Name	<input type="text"/>
3.5	Bank Account Number	<input type="text"/>
3.6	Swift Code	<input type="text"/>
3.7	Name of Bank Account Manager & Contact Details	<input type="text"/>



4. Company Identification Details

Please provide copies of the below documents. These documents should be provided in the English Language or with an English Translation.

	Please tick if attached
4.1 Certificate of Incorporation, Memorandum and Articles of Association	<input type="checkbox"/>
4.2 Names of Directors-----CR 14	<input type="checkbox"/>
4.3 Vat Registration Number	<input type="checkbox"/>
4.4 Vat Certificate	<input type="checkbox"/>
4.5 Company Profile	<input type="checkbox"/>
4.6 Current Tax Clearance	<input type="checkbox"/>

5. Trade Under Consideration

Please provide answers and details, as required, to all of the below questions.

5.1 What are the envisaged trade details?	<input type="text"/>		
5.2 Specify the product or goods	<input type="text"/>		
5.3 Open to extending Credit?	<input type="text"/>		
5.4 Credit Terms (Period)	<input type="text"/>	Open to trading in local currency?	<input type="text"/>



7. Trade References			Please provide details, as required.		
	Name	Telephone Number	Amount of Credit		
7.1					
7.2					
7.3					
7.4					
7.5					

Name of person completing this Questionnaire	_____	Date:	_____
Designation	_____	Signature	_____

FOR OFFICIAL USE ONLY

Verification of registered premises

Done By : _____
Name Position Date

Comments
.....
.....
.....

Approved : YES NO _____
[Signature]

HOD : _____ COO : _____
[Signature] [Signature]